

Dental Professional Quick Guide to The Philips Learning Center

www.theonlinelearningcenter.com

Page 1: Registration

Page 2: Course Catalog – Finding Your Webinar

Registration

To begin, click on **Register** if you have not registered on the Philips Learning Center. Registration is simple and FREE.

Already registered? **Log in** with your email address and password. Forgot your password? Click **Forgot your password?** under Register, and your password will automatically be emailed to you.

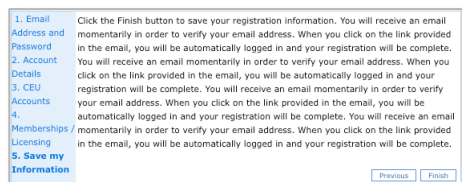
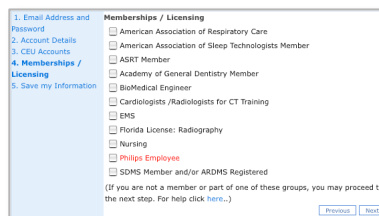
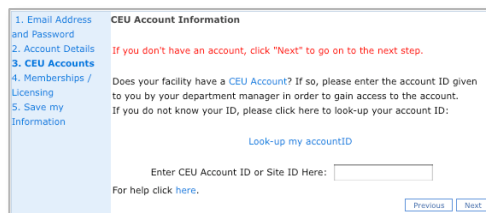
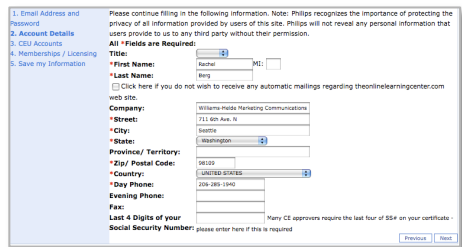
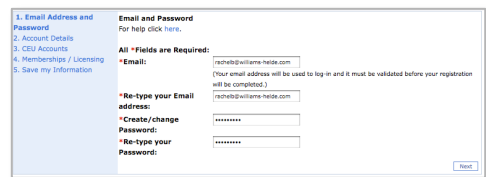
Registration Step 1: Enter and re-enter your valid email address. Fill in a password of your choice. Choose a secure password, re-enter it and click **Next**. Write down and save your password for future use.

Registration Step 2: Enter the required demographic data, any optional data and click **Next**.

Registration Step 3: Dental Professionals should ignore the CEU Account Information and click **Next**.

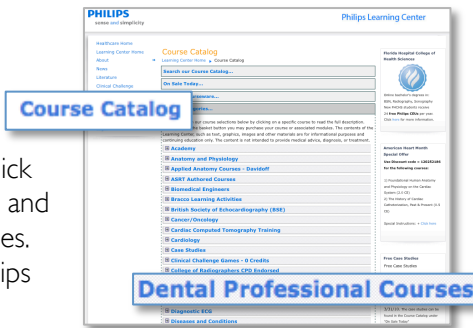
Registration Step 4: You may select a membership (such as the Academy of General Dentistry) on this page and will need to enter your license number. To proceed without indicating any memberships, click **Next**.

Registration Step 5: Click **Finish** to save your information. You will receive a confirmation email after completing the registration process. You must click the link in the email to confirm your registration.



Course Catalog – Finding Your Webinar

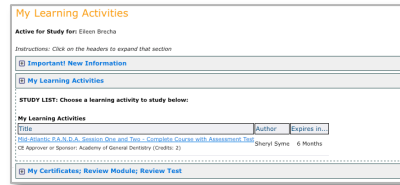
Step 1: Once you've created an account and logged in, click **Course Catalog** on the left side of the page. Scroll down and click **Dental Professional Courses** to view available courses. Note that Dental Professional courses are free from Philips Sonicare.



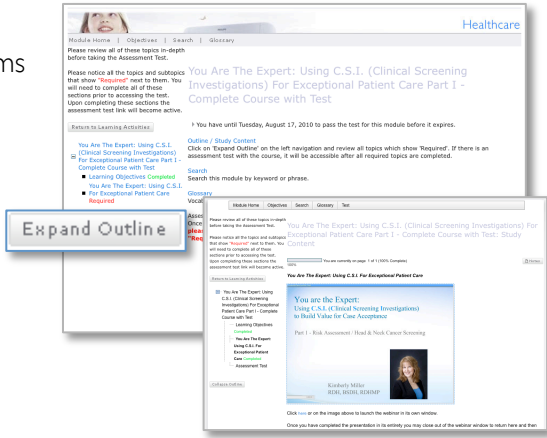
Step 2: Click on the course of your choice to see the course description and number of continuing education credits. At the bottom of the course description, click **Get It Now!** to add the course to your My Learning Activities page and bypass the checkout process, since the Dental Professional courses are free. Please be sure to click **Get It Now!** as this will ~~put the class into your queue.~~



Step 3: To begin a course you've selected, click **My Learning Activities** on the left side of the page and click on the course title to begin.



Step 4: On the left, click **Expand Outline** and select the items that have not been completed. Click the ~~image~~ to begin watching the webinar in a new window.



Step 5: When complete, return to the course module and click **Assessment Test**. Answer the questions and when finished, click **Submit Answers** on the left of the page.



Step 6: If you've passed the test, take the brief survey and click **Submit Survey**. You may then view or print your CE certificate and review the test answers.